

## **BP 3810      Claims Against the District**

Reference:            ***Education Code Section 72502;  
Government Code Sections 900 et seq.; 910***

Adoption Date:    August 21, 2001                      Updated:    April 15, 2003

---

Any claims against the District for money or damages, which are not governed by any other statutes or regulations expressly relating thereto, shall be presented and acted upon in accordance with Title I, Division 3.6, Part 3, Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of the California Government Code.

Claims must be presented according to this policy and related procedures on a form prescribed by the District as a prerequisite to filing suit against the District.

Claims that are subject to the requirements of this policy include, but are not limited to, the following:

- Claims by public entities: claims by the state, or by a state department or agency, or by another public entity;
- Claims for fees, wages, and allowances: claims for fees, salaries, or wages, mileage, or other expenses and allowances.

All claims shall be presented within the time limit as provided under Government Code Section 911.2; i.e., not later than six months after accrual of the cause of action for death or for injury to person or for damage to personal property and not later than one year for any other claim after accrual of the cause of action.

The designated place[s] for service of claims, lawsuits, or other types of legal process upon the District is the District Chancellor's Office.